



GOVERNMENT OF KERALA

Abstract

General Administration Department - Kerala House, New Delhi - Guidelines for the purpose of allotment of Conference Hall - Orders issued.

GENERAL ADMINISTRATION (POLITICAL) DEPARTMENT

G.O.(Rt)No.1522/2024/GAD Dated,Thiruvananthapuram, 03-04-2024

Read 1 G.O (Ms) No. 276/2017/GAD dated 23.08.2017.

2 G.O (Rt) No. 533/2019/GAD dated 28.01.2019.

3 Letter No. C4/113/2023-KHND dated 01.08.2023 from the Controller, Kerala House, New Delhi.

ORDER

As per order read as 1st paper above, Government have revised the rent and guidelines for allotment of Conference Hall in Kerala House, New Delhi. As per order read as 2nd paper above, Government have issued the guidelines for the allotment of Conference Hall for the social or cultural functions.

2. Now, the Controller, Kerala House, New Delhi, as per the paper read as 3rd above, has forwarded a draft guidelines for the registration of organisations in Kerala House for the purpose of allotment of Conference Hall .

3. Government have examined the matter and are pleased to approve guidelines for the registration of organisations in Kerala House for the purpose of allotment of Conference Hall, as follows:

i) The Conference Hall shall be allotted to registered organisations only. Three fourth members of the Governing Body/Directors/Administrative Committee of these organisations shall be Malayalees. The purpose of the organisation shall be socio-cultural and promotion of art and culture of Kerala, educational or academic activities only and not for any political/commercial purposes. The purpose shall have to be clearly spelt out in the application itself. A decision in this regard shall be taken by the Resident Commissioner,

Kerala House, New Delhi, which shall be final and binding on the organisation.

ii) The organisation shall be registered in Government/Kerala House. The copy of Registration Certificate in this regard shall be produced along with the application for registration in Kerala House. All such organisations desirous of using the facility must register in the beginning of the year and get it renewed every year Rs.1000/- as annual fees.

iii) The organisation shall possess MoA/ Bye Law, copy of which must be enclosed with the application for registration in Kerala House.

iv) The details of the Board of Directors of the organisations must be enclosed along with the application for registration in Kerala House.

v) The organisations shall submit its annual reports for the last three years.

vi) The organisation shall be bound by the decisions/directions related to allotment of Conference Hall, issued by the Government or the authorities of Kerala House.

vii) The Kerala House authorities shall not be responsible for any disputes related to the programmes conducted by the organisation in Conference Hall and the organisers of the programmes shall be accountable for that.

viii) The Conference Hall shall be provided at reasonable rates only for socio-cultural functions/promotion of art and culture of Kerala, other cultural activities or academic conferences etc. and shall not be allotted for any political/ commercial purposes.

ix) The Conference Hall shall not be provided to any organisations whose objectives, status or bonafides are not clear and who are suspected to carry out dubious activities.

x) While fixing the rate of Conference Hall, the cost of air-conditioning, electricity consumption, usage of projector system, usage of audio

system, shooting of video films etc. shall be considered.

xi) The Conference Hall shall not be allotted for political activities of any organisations, political parties' conventions, workshops or for the purposes of criticizing the policies of Government of Kerala.

xii) A refundable advance of Rs. 25000/- shall be paid by the organisations to Kerala House for allotment of Conference Hall and any damages to Conference Hall shall be recovered from it.

xiii) The organisation shall be responsible for any damages caused to the hall and premises on account of arrangement/conduct of function.

xiv) Government of Kerala/the Resident Commissioner, Kerala House, New Delhi shall have every right to review the registration of organisations and shall have full rights to cancel the same without assigning any reason.

xv) The organisation so registered shall be bound by the terms & conditions as well as fees for allotment of Conference Hall as applicable/revised by Government/Resident Commissioner from time to time.

xvi) Government of Kerala/the Resident Commissioner, Kerala House, New Delhi shall have full rights to give/deny permission to allot the Conference Hall to the registered organisations in Kerala House.

(By order of the Governor)

SUNIL KUMAR B

ADDITIONAL SECRETARY AND SPO

To:

The Resident Commissioner, Kerala House, New Delhi.

The Controller, Kerala House, New Delhi.

Stock File/Office Copy.

Forwarded /By order

Assistant Protocol Officer

Copy to: Private Secretary to Chief Minister.

